

**Job Description:**

**PART-TIME CLASS-A DRIVER**

DEPARTMENT: Materials Recovery Facility – Recycle Center  
REPORTS TO: Dispatch Supervisor  
CLASSIFICATION: Hourly/Nonexempt

**Job Summary**

Join our Family Business! Part-time Class A CDL driver position available delivering 1 load of recyclables daily from Proctor, MN to Minneapolis, MN and back. This position is perfect for a semi-retired driver or someone looking for limited hours; hours averaging around 30 per week. All equipment is company owned and maintained, no loading or unloading necessary. Driver would be home daily, and a benefits package is available.

**Essential Duties and Responsibilities**

To be successful, an individual must be able to perform each essential duty satisfactorily.

- Perform pre and post trip inspections on vehicle and equipment.
- Use electronic logging system
- Complete and submit vehicle condition reports as needed
- Demonstrate the maneuvering of tractor/trailer in and out of minimum clearance spaces, using mirrors to back up distances.
- Read and comprehend a street atlas or GPS system effectively
- Ability to be focused and work independently and as part of a team.
- Demonstrate and execute safety at all times.

**Supervisory Responsibilities**      None Required

**Qualifications**

The requirements listed are representative of the qualifications necessary to perform the job.

A. Education / Experience

- Education: High School Diploma or GED.
- Commercial Driving Experience of 1 year or more preferred

B. Certificates, Licenses, Registrations or Other Requirements

- Valid Class-A Commercial Driver's License and acceptable driving record.
- Must be at least 18 years of age.
- Ability to perform physical requirements of the position with or without reasonable accommodations.
- Successfully complete pre-employment drug screen and background check, which will include previous employment, criminal history and motor vehicle record review.

### C. Desired Skills, Knowledge, Abilities, Education and Experience

- Clean driving record
- Practical knowledge of trucks and its components, and the basic maintenance requirements for safe operation.

### **Physical Demands / Work Environment**

Listed are key points regarding the physical requirements and work environment of the job.

- Required to use motor coordination with arm, hand, finger and leg dexterity.
- Required to open and close trailer tailgate and activate walking floor trailer lever system
- Required to be exposed to a physical environment which involves dust, dirt, oils, grease, residue, odor, noise, weather extremes or similar elements most of the workday.
- Required to navigate through all-weather elements.

### **Position Type / Expected Hours of Work / Wage Range**

This is a part-time non-exempt position consisting of about 6 hours per day, averaging 30 hours per week. Days and hours of work are Monday through Friday; start time ranges from 4:00 am to 6:00 am dependent on traffic and road conditions. Rate of pay is between \$20.00 and \$29.00 per hour – based on experience.

### **Other Duties**

Please note this job description is not designed to cover or contain a comprehensive listing of activities, duties or responsibilities that are required of the employee for this job. Duties, responsibilities and activities may change at any time with or without notice.